

# Camp Mountain Chai

## Job Description: NCS (Non-cabin staff) Specialist/Head of Specialty Area

Supervised by: Head Specialist  
Assistant Director (indirectly)

### Qualifications:

- Strong background and experience in camping and/or related fields
- Desire and ability to work with children and young adults in a camp setting
- Prior experience in activity area; preferably in a teaching or leadership role
- Ability to creatively plan and schedule programs and activities, and to maximize the skills and talents of staff members under your direct and indirect supervision
- Ability to communicate with, relate to, and serve as an example to all campers and staff
- Willingness and ability to take full responsibility for safety and security of campers
- Ability to accept guidance, constructive feedback, and support
- Minimum age requirement: Entering senior year of college or equivalent

### Responsibilities:

- Build a strong and positive relationship with all campers: help every camper make friends, become acclimated to camp life, grow toward his/her potential, and become a part of the community
- Responsible for the health, safety, and happiness of ALL campers at ALL times
- Directly responsible for the cleanliness and care of living space – includes pre and post camp inventory of cabin
- Able and willing to work with a variety of staff members in a calm, collected manner at all times
- Responsible for educational content and programmatic format for all activities in specialty area
- Oversee the day-to-day running of specialty area
- Directly responsible for planning, preparation, and implementation of all programs relating to activity area
- Support programs planned by Program Team and ensure quality and age-appropriateness
- Serve as primary, direct supervisor for all specialists in the designated area
- Write evaluations for each specialist in area at the end of each camp session/summer as well as program reports and specialty evaluations at the end of each session/summer
- Responsible for the cleanliness and care of specialty area space – includes pre and post camp inventory of activity area

### General Staff Responsibilities:

- Participate in pre-camp staff orientation and any on-going staff development programs throughout the summer
- Participate regularly and enthusiastically in all camp programs
- Attend all staff meetings and tickers as assigned
- Participate in and help plan unit, divisional, and all-camp programs as needed
- Participate regularly and enthusiastically in all Judaic programming, including Shabbat programming
- *Shmira* (camper supervision) at night as assigned
- Adhere to goals, mission, and philosophy of Camp Mountain Chai
- Act as a role model at camp